

**CITY OF KINGMAN
MEETING OF THE COMMON COUNCIL
Council Chambers
Mohave County Administration Building 700 W. Beale St. Kingman, AZ 86401**

5:30 PM

ACTION AGENDA

Tuesday, September 4, 2018

****A member of the Common Council may be attending the meeting telephonically****

WORKSESSION

ALL WORK SESSION ITEMS LISTED ARE FOR DISCUSSION ONLY. NO ACTION CAN OR WILL BE TAKEN. The primary purpose of the work session meetings is to provide the City Council with the opportunity for in-depth discussion and study of specific subjects. Public comment is not provided for on the Agenda and may be made only as approved by consensus of the Council. In appropriate circumstances, a brief presentation may be permitted by a member of the public or another interested party on an Agenda item if invited by the Mayor or City Manager to do so. The Mayor may limit or end the time for such presentations.

1. Sun Corridor Trail Update
2. WhiteCliffs Trail Update
3. Capital Budget Process
4. Update on Economic Development

MOTION TO ADJOURN THE WORK SESSION WAS PASSED BY A VOTE OF 7-0.

ADJOURNMENT --- 6:56 P.M.

REGULAR MEETING

**ESTIMATED START TIME OF REGULAR MEETING IS 7:00 P.M.
CALL TO ORDER AND ROLL CALL --- ALL COUNCIL MEMBERS
WERE PRESENT.
INVOCATION**

Invocation will be given by Jason Lowry of the Church of Jesus Christ of Latter Day Saints

PLEDGE OF ALLEGIANCE

THE COUNCIL MAY GO INTO EXECUTIVE SESSION FOR LEGAL COUNSEL IN ACCORDANCE WITH A.R.S.38-431.03(A) 3 TO DISCUSS ANY AGENDA ITEM. THE FOLLOWING ITEMS MAY BE DISCUSSED, CONSIDERED AND DECISIONS MADE RELATING THERETO:

1. APPROVAL OF MINUTES

- a. Regular Meeting Minutes of August 07, 2018. **MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0.**

2. CALL TO THE PUBLIC-COMMENTS FROM THE PUBLIC

Those wishing to address the Council should fill out request forms in advance. Action taken as

a result of public comments will be limited to directing staff to study the matter or rescheduling the matter for consideration and decision at a later time. Comments from the Public will be restricted to items not on the agenda with the exception of those on the Consent Agenda. There will be no comments allowed that advertise for a particular person or group. Comments should be limited to no longer than 3 minutes.

3. CONSENT AGENDA

All matters listed here are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the CONSENT AGENDA and will be considered separately.

a. Task Force Agreement with Drug Enforcement Administration

The Kingman Police Department and the Department of Justice - Drug Enforcement Administration (DEA) are active partners in the Mohave Area General Narcotics Enforcement Team (MAGNET). The Kingman Police Department desires to enhance that partnership by having our assigned MAGNET personnel designated as a DEA Task Force Officer. **Staff recommends approving the designation of our MAGNET personnel as a DEA Task Force Officer and authorizing the Chief of Police to sign the agreement and the Department of Justice certifications. MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0.**

b. Proposed Resolution No. 5171 approving the Extension of Time for the Preliminary Plat for Southern Vista V, Tract 6048

A request from Doug Angle, owner of Angle Land Development, LLC, property owner and subdivider, and Jaimini Upadhyaya project engineer, for the approval of an extension of time for the Preliminary Plat for Southern Vista V, Tract 6048. The subject property is zoned R-1-6: Residential, Single Family, 6,000 sq. ft. minimum and R-1-8: Residential, Single Family, 8,000 sq. ft. minimum. **Staff recommends approval of Resolution No. 5171 which grants an extension of time for the Preliminary Plat of Southern Vista V, Tract 6048, until September 6, 2020. MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0.**

c. Proposed Resolution No. 5165 Approving the Final Plat and Improvement Plans for Southern Vista V, Tract 6048-C

A request from Doug Angle, owner of Angle Land Development, LLC, property owner and subdivider, and Jaimini Upadhyaya project engineer, for the approval of a final subdivision plat and improvement plans for Southern Vista V, Tract 6048-C. The subject property is zoned R-1-6: Residential, Single Family, 6,000 sq. ft. minimum and R-1-8: Residential, Single Family, 8,000 sq. ft. minimum. The subdivision is proposed to have 36 residential lots on 7.23 acres. **Staff recommends approval of Resolution No. 5165.**

d. Liquor License Application - Little Brown Jug. MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0.

Applicant Martin Salam Banyameen of Hedo, LLC has applied for a series #9 liquor store license for a business located at 2915 E. Andy Devine Ave. **Staff recommends approval. MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0.**

e. Kingman Railroad Museum agreement update

The 'Whistle Stop Railroad Club' is the organization named in the existing 2018 agreement with the City to operate the Museum inside the Kingman Railroad Depot. 'The Kingman Railroad Museum' (a 501c3), which consists of the same group of volunteers, is now the organization operating the museum at the Railroad Depot. The new agreement under this agenda item will effectively recognize The Kingman Railroad Museum as the operator of the Museum for the remaining months in 2018. **Staff recommends approval of the new agreement. MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0.**

- f. **Authorization to Acquire Right of Way at 3346 N. Central Street, ENG16- 0031**
The plans for widening Eastern Street between Pasadena Avenue and Airway Avenue have been finalized. These plans show a need for approximately 55 square feet of additional right-of-way at the intersection of Kenwood Avenue and N. Central Street (parcel 311-05-012G). This right of way will allow for widening of the street and installation of new sidewalk ramps that meet current ADA standards. James Campos owns the property located at 3346 Central Street and has agreed to dedicate the necessary right-of-way for compensation of \$3,000. Upon Council approval, staff will advise Chicago Title Company to open an escrow for this matter. **It is recommended that this right-of-way acquisition be authorized and that the Mayor be authorized to sign all deeds and related documents on behalf of the City. MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0.**
- g. **Consideration of an intergovernmental agreement between the City of Kingman and Mohave County for a parking agreement related to the new Mohave County Law & Justice Center**
As part of the new Kingman Superior Court Building Construction and Historic Courthouse Remodel project, on and off-street parking is required. A portion of the off-street parking is planned on a portion of Pine Street that is City of Kingman right-of-way. The County and City have decided to enter into this Agreement whereby a portion of Pine Street right of way will be used for public parking by users of the Kingman Superior Court Building Construction and Historic Courthouse Remodel and for other services in the area. Both the County and City find this cooperative agreement beneficial to the residents of the County and City. **Staff recommends authorizing the Mayor to sign the Intergovernmental Agreement. MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0.**
- h. **Approval of condemnation acquisition of Parcel 311-03-356E located at 3345 N. Central Street, ENG16-0031**
On October 17, 2017, Council approved Ordinance No. 1836 which authorized staff to acquire by purchase or condemnation Parcel 311-03-356E for right of way for the Eastern Street improvement project. This property is necessary to reduce the existing sharp curve where Eastern Street meets Kenwood Avenue. **Staff recommends proceeding with the condemnation acquisition for the final price of \$104,500. MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0.**
- i. **Approval of Job Order Contracts for Underground Utility Pipeline Construction & Related Infrastructure, ENG18-0016**
The Engineering Department requested Statements of Qualifications from Contracting firms for Job Order Contracts related to Underground Utility Pipeline Construction & Related Infrastructure. The contracts are intended for Underground Utility Pipeline Construction & Related Infrastructure projects throughout the City. The fourth contract from Granite Construction is anticipated to be completed in September. **Staff recommends approval of the three attached Job Order contracts, authorizing individual job orders up to \$2,000,000 and authorizing the Mayor to sign the attached agreements. MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0.**
- j. **Airport Master Plan Update & Consultant Approval**
Kingman Municipal Airport had procured the services of Coffman Associates in 2014 as the on-call Planning and Environmental Consultant for the airport. Coffman submitted an Authorization of Services (AoS) agreement to KAA and the final FAA grant application was submitted and accepted by the FAA in

February 2018. The FAA grant was issued and executed by the City of Kingman in August 2018 and all grant provisions have been based upon the scope and fee as submitted by KAA in the grant application process. In order to continue with the master plan update project, an executed AoS needs to be submitted to Coffman Associates as required and stipulated in the On-Call Services Contract. An AoS has been supplied by Coffman Associates with the appropriate signature block for the City of Kingman. **Staff recommends approval and execution of the Authorization of Services #18-01 to authorize Coffman Associates to conduct the airport master plan update services for the Kingman Municipal Airport. MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0.**

- k. **Proposed Resolution No. 5168 changing the street name of “Tyler Lane” to “Skyfall Terrace.”**

The applicants, Jason and Joanne Marino have requested a road name change of Tyler Lane to Skyfall Terrace. The subject street is located southwest of Hualapai Mountain Road and can be reached by heading south on Rosslyn Drive. **Staff recommends approval of Resolution No. 5168. MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0.**

- l. **Airport Weed Mower Purchase**

The fiscal year 2019 budget allotted for the purchase of airfield maintenance equipment, ie: Airfield Mower. **Airport and City of Kingman Facilities staff recommends approval for the purchase of the Tiger Mower. MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0.**

- m. **Bid Award for RFP# KART-18-001**

Kingman Area Regional Transit (KART) received four (4) bids on 8/22/18, in response to RFP# KART-18-001, On-board Transit Management System that includes Digital Video Recording (DVR) Surveillance, Automated Vehicle Locator (AVL) and Automated Passenger Counter (APC). **Staff recommends awarding the contract to TSO Mobile, Doral, FL for equipment, installation and three years of service. MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0.**

- n. **Approval of Resolution 5170 Agreement with Kingman Unified School District for the Donation of Engine 212**

The Kingman Fire Department has determined that Engine 212, a 1995 Pierce Saber Type I, is surplus and has little value to the City of Kingman. In lieu of auctioning the Engine to the highest bidder (with the expectation of receiving a de minimis return), the City has determined that it is in the best interest of both parties for the City to donate the equipment to Lee Williams High School Fire Science Program. This Engine is scheduled to be placed out of service upon arrival of the new Pierce Engine scheduled for mid-September and as such is not an asset for the department. **Staff recommends the approval of resolution 5170 allowing for the donation of a fire engine to Kingman Unified School District. MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0.**

4. OLDBUSINESS

5. NEWBUSINESS

- a. **Public hearing and consideration of Ordinance No. 1874 amending various sections of the City of Kingman Zoning Ordinance, to allow patio covers to be constructed within the front and rear setbacks.**

In residential zoning districts, the City of Kingman Zoning Ordinance does not allow patio covers to be built within the setbacks are required by each zoning district. If approved, the proposed text amendment would allow patio covers to extend 3 feet into the front yard setback and extend 5 feet within the rear

setback. At the August 14, 2018 Planning and Zoning Commission meeting, the commission voted 7-0 to recommend amending various sections of the Zoning Ordinance to amend various sections of the Zoning Ordinance to allow patio covers to be constructed within the front and rear setbacks. Staff recommends approval of Ordinance No. 1874. **MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0.**

b. Discussion and possible action regarding Council support for the Kingman Street Drags

Staff is requesting that Council reaffirm its support of the street drag event as well as requiring the event to have a \$5 million insurance policy. **Council discretion. COUNCIL PROVIDED DIRECTION TO STAFF TO MOVE FORWARD WITH THE KINGMAN STREET DRAGS EVENT WITH THEIR SUPPORT.**

c. Consideration of Resolution No. 5172 designating September 15 through October 15, 2018, as Hispanic Heritage Month in the City of Kingman

The City of Kingman is deeply rooted in its Hispanic heritage and the contributions it has given to our community. During National Hispanic Heritage Month, we celebrate the accomplishments of Hispanic and Latino Americans who have helped shape our nation and we are grateful for the many contributions Hispanic American men and women make to our community. Staff recommends approval of Resolution No. 5172. **MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0.**

6. DEPARTMENT REPORTS

7. ANNOUNCEMENTS BY MAYOR, COUNCIL MEMBERS, CITY MANAGER

Limited to announcements, board and commission liaison reports, availability/attendance at conferences and seminars.

8. COUNCIL REQUESTS FOR FUTURE WORK SESSION AGENDA ITEMS AND/OR CALENDAR ADJUSTMENTS

9. EXECUTIVE SESSION

a. Development Agreement with KRMC

The City Attorney requests that the City Council go into executive session pursuant to ARS 38-431.01(A)(4) to discuss and provide direction regarding the development agreement with Kingman Regional Medical Center.

COUNCIL DID NOT ENTER EXECUTIVE SESSION. STAFF PROVIDED AN UPDATE ON THIS ITEM IN OPEN SESSION.

ADJOURNMENT --- MOTION TO ADJOURN WAS PASSED BY A VOTE OF 7-0.